

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING May 16, 2024

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:00 pm on May 16, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Dot Lundin:	<u>Present</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Absent</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present (6:03 PM)</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Hannah Williams, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Dr. Michael Kotler, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Dr. Mohammed Naeem, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Matthew Zuvich, USI One Advantage; Lan Vu, Elite Staffing.

Item III. Pledge of Allegiance: (Mena Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the May 2024 Agenda.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item V. Approval of April 2024 Meeting Minutes: (Dale Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the April 2024 Regular Meeting Minutes.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.

Item VI. Financials: (Colleen Fisher)

A. & B Financial Reports and Approval for May 2024 Financial Reports as Amended

Financials were moved to the June Board Meeting.

Public Comments: None

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)

The update from the Medical Director/Assistant Medical Director/Clinical Coordinator was moved to a later time of the board meeting. Mr. Adams said the board would discuss this topic along with the Plaquemines Primary Care Update.

Public Comments: None

Item VIII. New Business: (Dale Adams)

A. Compensatory Policy

Ms. Prest sent the Compensatory Policy to the board prior to the meeting. This policy was suggested at the legislative auditor's seminar, emphasizing the need for a written policy and logging hours worked. The board had no questions or comments regarding the policy.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, on the approval of the Compensatory Policy.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.

B. Accounts Receivable Position

Ms. Prest announced they will be hiring Jennifer Sanger for the accounts receivable/payroll manager position. There were no further questions or comments from the board.

Public Comments: None

C. Annual Ethics Training and Sexual Harassment Training

Ms. Prest notified the board that Ms. Ronquille will be sending the board all of their Ethics and Sexual Harassment Training for the board to do on their own time at home.

Ms. Ronquille said that she will have it ready for the board and to have completed by the end of June. The board requested to have the option to complete both trainings at either the Belle Chasse location or at the main facility, which Ms. Ronquille said could be done. There were no further questions or comments.

Public Comments: None

D. Hurricane Season-Updated Contact Information and Placards

Ms. Prest said that Ms. Ronquille passed around the list to have the updated contact information from the board and Ms. Martin passed around the new Placards that will be good until the year 2026.

Public Comments: None

E. Millage Adoption for 2024

Ms. Prest explained to the board that she reached out to the Assessor's Office in terms of the Millage Adoption for 2024. They were still waiting on one or two large accounts to be posted and were asked to wait until June or possibly July to adopt our millage rates. Ms. Prest explained she is waiting for those assessed values to come in before adopting the Millage. The board had no questions or comments.

Item IX. Old Business: (Dale Adams)

A. Update on 8692 Highway 23, Belle Chasse

Ms. Prest sent the board the appraisals and inspection report. She explained that she had set up the closing for one day next week and Mr. Jay Lobrano is working on the paperwork.

Ms. Prest shared with the board she had received the prices to refinish the floors. She also received a price from Metro Studios to draw up the plans for the parking lot, subsurface drainage, and lighting. She is also waiting for pricing from other companies to draw up plans and see Plaquemines Medical Center through the bid prices.

Public Comments: None

B. MRI Machine for Port Sulphur

Mr. Adams asked about the status of the MRI machine and Ms. Prest said she was in the process of working on it. The board agreed to move the topic to a later date to discuss. Plaquemines Medical Center does not have a place within the facility to place an MRI machine. We will look into mobile MRI services.

Public Comments: None

C. Update on Belle Chasse Facility

Ms. Prest discussed the statistics on the Belle Chasse facility. The other topic discussed was the generator, which Ms. Prest explained was backlogged and scheduled to arrive in August. There were no further comments or questions from the board.

Public Comments: None

D. Primary Care Update: (Jennifer Harris)

Ms. Harris provided an update on Primary Care saying that they met with the superintendent of PPSB in reference to school-based health. The contract was sent to their legal team for review, of which Ms. Harris heard back from yesterday.

Ms. Martin gave an update on Plaquemines Medical Center. She stated that she pulled the data from the Belle Chasse facility since April 16 and had performed 37 tests. There were 1 positive for Influenza A, 1 positive for Influenza B, and 1 positive for COVID. For the main facility, there were 298 tests done. There were 14 positive for Influenza A, 21 positive for Influenza B, and 5 positive for COVID.

Ms. Martin discussed participation in various events like the Seafood Festival and crawfish cook-off, where they provided first aid. At the Community Health Services event held on May 16, Captain William Parker discussed generator safety and the importance of carbon monoxide detectors in preparation for hurricane season. Ms. Martin also announced upcoming events like a Pink Pajama Bash for girls ages 8-18 on June 28, focusing on topics like tea etiquette and setting boundaries. Volunteers were requested for the event.

E. Update on Resolution for Rural Emergency Hospital

Ms. Prest discussed the rural emergency hospital designation and the recent council meeting's approval of a resolution. Efforts were made to gather documentation proving the facility's previous hospital status, including contacting government offices and searching records. Despite facing obstacles, they were hopeful about potential legislative changes and continued efforts to obtain this designation.

Public Comments: None

Item X. EXECUTIVE SESSION

A. Strategic Planning, L.A.R.S.46:1073

Mr. Adams stated there would be no Executive Session for this meeting. The board had no questions or comments

Public Comments: None

Item XI. Adjournment:


Motioned by Mr. Guadet, seconded by Ms. Marinovich, to adjourn the meeting at 6:52 PM.


Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on May 16, 2024.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer