

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER
REGULAR BOARD MEETING
November 21, 2024

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:00 pm on November 21, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Ranada Mackey-St. Ann conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	Present @ 6:04 pm	Jane Tesvich:	Present
Dot Lundin:	Present	Bonnie Thomas:	Present @ 6:04 pm
Norma Lafrance:	Present	Stanley Gaudet:	Present
Brigette Belair:	Present		
Mena Marinovich:	Present		
Dale Adams:	Present		

A quorum was declared present.

Also in attendance were Leslie Prest, Plaquemines Medical Center; LaTonya Hymes-Sam, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Sanger, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Ranada Mackey-St. Ann, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Donald Talazac, Plaquemines Medical Center; Dr. William Kotler, Plaquemines Medical Center; Dr. Mohammed Naeem, Plaquemines Medical Center; Beth Sullivan, N.P., Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; and Matthew Zuvich, Present via Zoom were: Freddie Dickinson, Mathes and Brierre.

Item III. Pledge of Allegiance: (Stanley Gaudet)

Item IV. Review and Approval of Current Agenda: (Dale Adams)

Motioned by Ms. Marinovich, seconded by Ms. Lundin, to approve the November 2024 agenda as presented.

Public Comments: None

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

Item V. Approval of October 2024 Meeting Minutes: (Dale Adams)

Motioned by Ms. Marinovich, seconded by Ms. Lundin, to approve the October 2024 Regular Meeting Minutes.

Item VI. Financials: (Colleen Fisher)

A. Financial Reports and Approval of October 2024 Financial Reports- Belle Chasse

Ms. Fisher provided a copy of the financial reports for October 2024 for Belle Chasse to the Board via email before the meeting for their review. She read the October 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the October 2024 Income Graph, Expense Graph, Billing Statistics, and the October 2024 Payer Mix. The October 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the October 2024 Encounter Dashboard were provided as well.

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the October 2024 Financial Report for Belle Chasse.

Public Comments: None

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

B. 2024 Budget for Belle Chasse (Leslie Prest)

The Budget for 2024 for the Belle Chasse Clinic was presented. There were no additional questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the October 2024 Financial Report and the Amended 2024 Budget for Belle Chasse.

Public Comments: None

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

C. Financial Reports and Approval of October 2024 Financial Reports- Port Sulphur

Ms. Fisher provided a copy of the financial reports for October 2024 for Port Sulphur to the Board via email before the meeting for their review. She read the October 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the October 2024 Income Graph, Expense Graph, Billing Statistics, and the October 2024 Payer Mix. The October 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the October 2024 Encounter Dashboard were provided, too. There were no additional questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the October 2024 Financial Report for Port Sulphur.

Public Comments: None

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. Kotler mentioned two new Emergency medicine doctors who will be in rotation at PMC starting in December and January. Both will have to get licensed for CDL. Dr. Kotler introduced Beth Sullivan, NP, at the Belle Chasse Facility; she spoke about the Belle Chasse Clinic and the staff.

Public Comments: None

Item VIII. New Business: (Dale Adams)

A. Board Meeting for December 17th (Leslie Prest)

Ms. Prest announced that the board meeting will be held on December 17th in conjunction with the Christmas Luncheon, allowing employees and staff to meet and interact. The luncheon will be at 5:00 p.m., and the board meeting will start at 6:00 p.m.

Public Comments: None

B. Ratify Decision for Purchase of part for CT Machine (Leslie Prest)

Ms. Prest and Mr. Adams explained that the CT machine tube went out, and they decided to purchase a new one due to its importance. Ms. Lafrance suggested pricing a new CT Machine instead of continuously buying replacement parts. Ms. Prest said that she would get the price for a new machine and present it in January's meeting.

Motioned by Ms. Marinovich, seconded by Ms. Lundin, to ratify the decision for the purchase of the part for the CT Machine.

Public Comments: None

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

C. Procurement Policy: Draw down policy of Federal Money (Leslie Prest)

Ms. Prest said that these two policies are matched to Primary Care's policies and updated whenever there is a change.

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to accept the Procurement and Draw down Policy.

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

Public Comments: None

D. Renewal Johnson Controls Contract (Leslie Prest)

Renewal for the HVAC System is a tiered policy. It was compared to Star Electric, which was more expensive but covered the refrigerant that Johnson Control does not. However, the difference in this contract is that the controls are no longer covered but will be monitored. Ms. Prest mentioned that the HVAC system is 10 years old and may have to be replaced if the control system breaks since it is no longer covered.

Motioned by Ms. Marinovich, seconded by Ms. Lundin to renew the maintenance contract with Johnson Controls for the HVAC System.

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

Public Comments: None

E. Renewal of Elevator Contract (Leslie Prest)

This was a miscommunication; the contract is not up for renewal.

Public Comments: None

Item IX. Old Business: (Dale Adams)

A. Update on Belle Chasse Facility (Leslie Prest)

Ms. Prest discussed the generator for the Belle Chasse facility. Four different quotes were obtained, and all were sent to the board members for a decision on the purchase.

Public Comments: None

Motioned by Mr. Gaudet, seconded by Ms. Belair, to approve the purchase of the generator for the White House in Belle Chasse.

Freddie Dickinson with Mathes and Brierre was present via Zoom to provide an update on the Belle Chasse parking lot. Three project options were proposed; the board discussed them and recommended that option three be revised with all changes before making a final decision.

D. Primary Care Update (Jennifer Harris)

Ms. Harris stated that Primary Care is expanding its hours with Misty Soto, NP, starting. Primary Care is now open on Fridays until 4 p.m. The Board discussed it, and there were no additional questions.

Public Comments: None

E. Update on Rural Emergency Hospital Designation (Trechel Ronquille)

Ms. Ronquille explained that she spoke with the director at the Rural Health Summit, and she will ensure that we are eligible to apply with the Rural Health Association. Trechel said that she contacted the American Hospital Association and was contacted back the same day. Trechel is currently working to get the license number for Plaquemines Parish General Hospital. The board had no questions or comments at this time.

Public Comments: None

F. Quality Measures (Trechel Ronquille)

Ms. Ronquille presented the current quality measures recorded and the outcomes. There was a board discussion and no further questions.

Public Comments: None

Item X. Adjournment:


Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to adjourn the meeting at 7:20 PM.

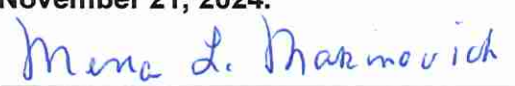
Public Comments: None

Motion passed: 9 Yeas, 0 Nays, 0 Absent, 0 present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on November 21, 2024.


Dale Adams
Chairman of the Board


Mena L. Marinovich
Secretary/Treasurer