

# FINAL: APPROVED

**PLAQUEMINES MEDICAL CENTER  
REGULAR BOARD MEETING  
April 18, 2024**

**Item I. & II. Call to Order & Roll Call:**

**Call To Order And Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:01 pm on April 18, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Absent</u>	Stanley Gaudet:	<u>Present</u>
Dorothy Lundin:	<u>Present</u>	Norma LaFrance:	<u>Present</u>
Brigette Belair:	<u>Absent</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Hannah Williams, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; LaTonya Hymes-Sam, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Dr. Maria Cartagena, Plaquemines Primary Care; Lon Vo, Lon Vu, Elite Pelican Clinics and RemoteMD and Matthew Zuvich, USI One Advantage.

**Item III. Pledge of Allegiance:** (Marinovich)

**Item IV. Review and Approval of Current Agenda:** (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Thomas, to approve the current agenda.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Item V. Approval of March 2024 Regular Meeting Minutes.** (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the March 2024 Regular Meeting Minutes.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Item VI. Financials: (Colleen Fisher)**

**A. & B. Review and Approval of March 2024 Financial Reports**

Ms. Colleen Fisher sent the financial reports for March 2024 to the Board in advance for their review and approval. The balance sheet provided an overview of various accounts, detailing the total assets and liabilities. In the meeting, Ms. Fisher reviewed the Profit & Loss Budget vs. Actual year-to-date comparison, the March 2024 Income Graph, Expense Graph, Billing Statistics, and the March 2024 Payer Mix. She concluded the financial discussion by examining the specifics of the March 2024 Visit Summary and presenting a detailed breakdown of the daily patient flow for each provider/service, referencing data from the March 2024 Encounter Dashboard.

Ms. Colleen Fisher sent the financial reports for the Belle Chasse facility for March 2024 to the Board in advance for their review. The balance sheet provided an overview of various accounts, detailing the total assets and liabilities. Ms. Fisher reviewed the Profit & Loss and Billing Statistics in the meeting. She concluded the Belle Chasse financial discussion by examining the specifics of the March 2024 Visit Summary and presenting a detailed breakdown of the daily patient flow for each provider/service, referencing data from the March 2024 Encounter Dashboard. The Board discussed, and there were no questions.

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the March 2024 Financial Report with amendments.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:  
(Dr. Michael Kotler/Dr. Mohammed Naeem/Monica Martin)**

Ms. Monica Martin provided testing updates, reporting from March 18, 2024, to April 18, 2024, we had 347 influenza tests with 20 Flu A positives and 6 Flu B positives and 345 COVID tests with 20 positives. She encouraged everyone to continue to take precautions and practice good handwashing as the COVID & Flu numbers are still rising. Ms. Monica Martin spoke about the Hurricane Preparedness for Healthcare tabletop class that she, Ms. LaTonya Hymes-Sam, and Ms. Jennifer Harris attended in preparation for this upcoming hurricane season. Ms. Martin noted that she will have the Board member's placard stickers for the 2024 season at next months meeting. On Thursday, April 11, 2024, PMC participated in the Healthy Kids Day & Health Fair, which was held at the Buras YMCA. PMC and PPC staff participated in the South Plaquemines Elementry Career Day on April 12, 2024, which was a huge success. On Saturday, April 20, 2024, PMC and PPC will attend the Croatian Festival, and on

Saturday, April 27, and Sunday, April 28, 2024, PMC and PPC will participate in the Plaquemines Parish Seafood Festival.

Ms. Martin discussed the rise in patient acuity, the successful management of diverse medical cases, and patient transfers for March. She also spoke about the hiring process and the ongoing recruitment efforts of nurses, medical assistants, and front desk staff on a full-time and PRN (as-needed) basis for the Belle Chasse and our Port Sulphur locations. Ms. LaTonya Hymes-Sam updated the Board regarding the staffing of the Belle Chasse facility, and she mentioned that we are almost entirely staffed. Ms. Hymes spoke about the patient callbacks and the census. Ms. Prest mentioned that we will have two full-time providers starting in May. The Board discussed this, and there were no questions.

Public Comments: None

**Item VIII. New Business: (Dale Adams)**

**A. Delta Drugs Contract 5-year renewal**

Ms. Prest presented the Delta Drugs Contract to the Board, which was initially voted on in 2015. Their contract was a 48-month lease with two 5-year options for renewal. This is their 2<sup>nd</sup> 5-year renewal option. The Board discussed it, and there were no questions. Ms. Prest shared that Ms. Brook Le, owner of Delta Drugs, donated a beautiful painting to display at our new Belle Chasse facility. Plaquemines Medical Center Board and staff thank Ms. Brook Le for her generous donation.

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the 2<sup>nd</sup> 5-year lease agreement for Delta Drugs Pharmacy.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**B. Plaquemines Community CARE Centers Contract Renewal**

Ms. Prest presented the Plaquemines Community CARE Centers Contract Renewal to the Board. The PCCCF wants to renew for an additional two years. The Board discussed it, and there were no questions.

**Motioned by Ms. LaFrance, seconded by Ms. Tesvich, to approve the 2-year lease agreement for Plaquemines Community CARE Centers Foundation.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

## **IX. Old Business (Dale Adams)**

### **A. Update on Lease Servitude Agreement Belle Chasse**

Ms. Prest spoke about Mr. Lobrano's meeting with the owners of the adjacent property. The lease servitude agreement has been signed. We are awaiting an appraisal for the property. The Board discussed. There were no additional questions.

Public Comments: None

### **B. MRI Machine of Port Sulphur (Gregory Sampson)**

**Ms. Prest deferred this item until next month's meeting.**

Public Comments: None

### **C. Update on Belle Chasse Facility**

Ms. Prest updated the Board regarding the Belle Chasse facility. The board discussed options and suggestions for signage at the Belle Chasse location. There were no questions or additional items to discuss.

Public Comments: None

### **D. Primary Care Update**

Ms. Jennifer Harris updated the Board regarding Primary Care. She spoke about meeting with Dr. Ritz, the Plaquemines Parish School Board Superintendent, regarding School-Based Health, which is moving forward in a positive manner. There were no questions.

Public Comments: None

### **E. Update on Resolution of Rural Emergency Hospital Designation**

At last month's meeting, Ms. Prest and Mr. Lobrano presented the Resolution for the Rural Emergency Hospital Designation to the Board for review. She and Mr. Lobrano have been working diligently to submit this resolution to Senator Cassidy, Senator Kennedy, and Senator Scalise. The presentation and adoption of the Resolution of Rural Emergency Hospital Designation will be on the agenda at the Council meeting on April 25, 2024. Ms. Prest plans to attend that meeting. There were no questions.

Public Comments: None

**Item X. Executive Session: (Adams)**

**Motioned by Ms. Marinovich, seconded by Ms. Thomas to go into Executive Session.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

Convened at: 6:32 pm

Reconvened Regular Meeting at: 7:25 pm

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich to reconvene the regular meeting following the Executive Session.**

**A. Strategic Planning, LA. R.S. 46: 1073**

Ms. Prest proposed to the Board that the Community Health Needs Assessment and the Delta Region Community Health Systems Application be moved forward.

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to move forward with the Community Health Needs Assessment and the Delta Region Community Health Systems Application.**

Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Item XI. Adjournment: (Adams)**


**Motioned by Ms. LaFrance, seconded by Ms. Marinovich, to adjourn the meeting at 7:26 pm.**

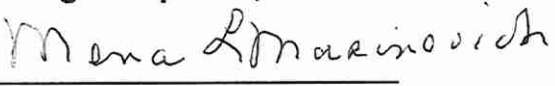
Public Comments: None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on April 18, 2024.**

  
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Dale Adams  
Chairman of the Board

  
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Mena Marinovich  
Secretary/Treasurer