

# FINAL: APPROVED

**PLAQUEMINES MEDICAL CENTER  
REGULAR BOARD MEETING  
February 20, 2025**

**Item I. & II. Call to Order & Roll Call:**

**Call To Order And Roll Call** - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:01 pm on February 20, 2025, at Plaquemines Medical Center, 8692 Hwy 23, Belle Chasse, LA. Ranada Mackey-St. Ann conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	Present	Jane Tesvich:	Present
Dot Lundin:	Present	Bonnie Thomas:	Absent
Norma Lafrance:	Absent	Stanley Gaudet:	Present
Brigette Belair:	Present		
Mena Marinovich:	Present		
Dale Adams:	Present		

A quorum was declared present.

Also in attendance were Leslie Prest, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Sanger, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Ranada Mackey-St. Ann, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Dr. William Kotler, Plaquemines Medical Center; Dr. Michael Kotler, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Matthew Zuvich, and Jacob Braud.

**Item III. Pledge of Allegiance:** (Mena Marinovich)

**Item IV. Review and Approval of Current Agenda:** (Dale Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the February 2025 amended agenda, with the only change being the placement of Jacob Braud (State Representative) speaking above the Financials.**

Public Comments: None

**Motion passed: 7 Yeas, 0 Nays, 2 Absent, 0 present not voting.**

**Item V. Approval of February 2025 Meeting Minutes:** (Dale Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Lundin, to approve the February 2025 Regular Meeting Minutes as presented.**

Public Comments: None

**Motion passed: 7 Yeas, 0 Nays, 2 Absent, 0 present not voting.**

**Item VI. Amendment 2 – March 29<sup>th</sup> Election (Jacob Braud, State Representative, District 105): (Jacob Braud)**

Mr. Braud spoke on and explained the importance of voting for the 2025 Constitutional Amendments on March 29<sup>th</sup>. He asked that everyone spread the word and get out to vote for this upcoming election.

Public Comments: None

**Item VII. Financials: (Colleen Fisher)**

**A. Financial Reports for Belle Chasse January 2025**

Ms. Fisher provided a copy of the financial reports for January 2025 for Belle Chasse to the Board via email before the meeting for their review. She read the January 2025 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the January 2025 Income Graph, Expense Graph, Billing Statistics, and the January 2025 Payer Mix. The January 2025 Visit Summary and a breakdown of the daily patient flow of each provider/service from the January 2025 Encounter Dashboard were provided as well. The January Financials for the Belle Chasse Clinic were presented. There were no additional questions.

Public Comments: None

**B. Approval of January Financials Reports**

**Mr. Gaudet motioned, seconded by Ms. Marinovich, to approve the presented January 2025 Financial Report for Belle Chasse.**

Public Comments: None

**Motion passed: 7 Yeas, 0 Nays, 2 Absent, 0 present not voting.**

**C. Financial Reports Port Sulphur for January 2025**

Ms. Fisher provided a copy of the financial reports for January 2025 for Port Sulphur to the Board via email before the meeting for their review. She read the January 2025 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the January 2025 Income Graph, Expense Graph, Billing Statistics, and the January 2025 Payer Mix. The January 2025 Visit Summary and a breakdown of the daily patient flow of each provider/service from the January 2025 Encounter Dashboard were provided, too. There were no additional questions.

**D. Approval of the Port Sulphur January 2025 Financials**

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the January 2025 Financial Report for Port Sulphur as presented.**

Public Comments: None

**Motion passed: 7 Yeas, 0 Nays, 2 Absent, 0 present not voting.**

**Item VIII. Medical Director/ Assistant Medical Director/Clinical Coordinator:** (Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. William Kotler discussed that he has seen an increase in new patients; however, it is not an uptick in Flu and COVID. Dr. Michael Kotler added that he took a trip to Washington recently and is pushing for the bill for the Rural Emergency Hospital to pass.

Ms. Martin stated that the Colon Rectal event will be held in Port Sulphur on March 20th. She said that a rise in transfers occurred in January, but everyone made it safely. The rise is due to the number of new patients and the growing population being seen within the clinic.

Public Comments: None

**Item IX. New Business:** (Dale Adams)

**A. Amendment 2 - March 29<sup>th</sup> Election** (Jacob Braud, State Representative, District 105)

The agenda was amended, and Mr. Braud moved to Item VI above.

**B. FSC Interactive renewal** (Leslie Prest)

Ms. Prest explained that this new marketing company started in January, and everything is going fantastic. She exclaimed that she would like to extend it for six months to a year to advertise the facility, primarily due to all the new people within the parish. This advertising is within the 2025 budget.

**Motioned by Ms. Belair, seconded by Mr. Gaudet to approve the continuation of the advertising of the new marketing company for a year.**

Motion Passed:

Public Comments: None

**C. Ambulance in Port Sulphur** (Leslie Prest)

Ms. Prest stated she had a meeting with the PPG and the ambulance department to discuss PMC transfers. She said she is researching options for ambulances and transfers. PMC will follow up with PPG.

Public Comments: None

**D. Review and Adoption of PMC's Code of Conduct, Code of Ethics, and Use of Non-Grant Funds Policies and Procedures. (Leslie Prest)**

Ms. Prest stated that some verbiage and a point system were added to the Code of Conduct policy to ensure that everything is fair across the board for both PMC and PPC employees. No other changes were made.

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the review and adoption of PMC's Code of Conduct, Code of Ethics, and Non-grant Funds Policies and Procedures.**

Motion passed:  
Public Comments:

**Item X. Old Business: (Dale Adams)**

**A. Update on Belle Chasse Facility (Leslie Prest)**

Ms. Prest mentioned that the paperwork for the parking lot is still being finalized before it goes out for public bid.

One of the water heaters has a busted pipe from the freeze. We are running on the second water heater; repairs are in process.

The directional sign is still in the permitting phase. Once the permits are obtained, the directional sign will be placed.

Public Comments: None

**B. Primary Care Update (Jennifer Harris)**

Ms. Harris mentioned that the newest NP, Misty Soto, is no longer with Primary Care. She stated that they would soon advertise for an applicant to hire.

Public Comments: None

**C. Update on Rural Emergency Hospital Designation (Leslie Prest)**

Ms. Prest noted that she is still waiting for any new updates. There was a board discussion, and there were no further questions.

Public Comments: None

**D. Quality Measures (Trechel Ronquille)**

Ms. Ronquille stated that the new Access 2-day health program is growing and bringing in new patients. She said that the average times per department are being met. There was a board discussion, and no further questions were asked.

Public Comments: None

**E. Update/Prices on CT Machine (Leslie Prest)**

Ms. Prest stated that the CT machine is not working correctly. The QAs are failing but not affecting the scans. She explained that a 32-slice machine is good enough to operate in the facility but is also upgradable if needed. The new machine would cost approximately \$432,000 to purchase through a GPO.

**Motioned by Ms. Belair, seconded by Ms. Marinovich, to begin the process of purchasing a new CT scanner.**

Public Comments:

**Item XI. Adjournment:**

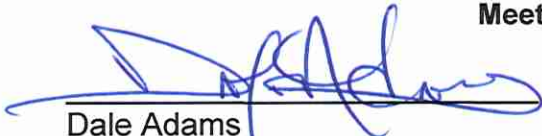
**Motioned by Mr. Gaudet, seconded by Ms. Belair, to adjourn the meeting at 7:30 PM.**

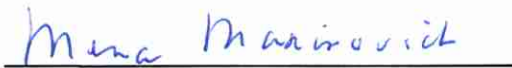
Public Comments: None

**Motion passed: 7 Yeas, 0 Nays, 2 Absent, 0 present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on February 20, 2025.**

  
Dale Adams  
Chairman of the Board

  
Mena Marinovich  
Secretary/Treasurer